

**PROPOSED
MINUTES
of the**

APPROVED MINUTES
June 15, 2022
REGULAR MEETING of the BOARD OF EDUCATION
of the
SUSQUEHANNA VALLEY CENTRAL SCHOOL DISTRICT
Held in the RTS Middle School Cafeteria
Conklin, New York, County of Broome

**MEMBERS
PRESENT:** Mrs. Mary Haskell
Mr. Jack Bell
Ms. Kelly Howe
Mr. Mark Leighton
Mr. Ryan Remza
Mr. Robert Strick
Mrs. Suzanne Vimislik

MOTION Remza
SECONDED Howe
APPROVED 7/13/22

**MEMBERS
ABSENT:**

**ALSO
PRESENT:** Ms. Natalie Brubaker, Assistant Superintendent
Ms. Karen Mullins, District Clerk
Mr. Mark Gorgos, School Attorney
Mr. Ralph Schuldt – Director of Facilities
Mr. John Dancesia – Attendance Officer
Ms. Jill Rich, Donnelly Principal
Ms. Sydelle Steward, HS Principal
Mr. Joel Carle – HS Asst. Principal
Ms. Shannon Hogan – SVTA Representative
Ms. Johanna Burkhardt, BoE Member Elect
Mr. Edward Bernhauer, IBI Group
Mr. Dan Whalen, IBI Group
Mr. Tim Weber, C & S
4 Students
5 Parents

Mrs. Mary Haskell, Board President, called the meeting to order at 6:00 p.m.

RECORD OF ATTENDANCE – Mr. Leighton made a motion, seconded by Mr. Strick, to accept into record the attendance for the June 15, 2022, Regular Meeting of the Board of Education. Upon vote the motion was approved unanimously. (7 yeses)

VOICE OF THE PUBLIC #1 – No Comments

NEW BUSINESS – None

FINANCIAL REPORT – Mr. Remza made a motion, seconded by Mr. Bell, that the Board acknowledges receipt of the May financial reports. Upon vote the motion was approved unanimously. (7 yeses)

SUPERINTENDENT'S REPORT –

Presentation – Senior Statements – Four High School seniors, Claire Holler, Brandon Pope, Kellen Russell, and Dylan Andrade, talked about their experiences at Susquehanna Valley and how it has shaped their lives.

Presentation – IBI Group – Mr. Ed Bernhauer gave an update on the upcoming capital project which would include work at all four buildings, bus garage and technology building. He stated that the project cost would be \$29,750,000 with no tax impact to taxpayers, and that the vote will take place on December 6, 2022.

Public Hearing – District Wide School Safety Plan – Mr. John Dancesia gave a brief update on the District-Wide Safety Plan.

Resolutions – Mr. Bell made a motion, seconded by Mrs. Howe, to approve the following resolutions:

Special Education Recommendations – that the Susquehanna Valley Board of Education:

- Authorize the 43 services recommended on the CSE list dated 5/12 – 6/9/21

Resignations – that the following resignation be approved:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Glenda Rowse	Food Service Helper	Middle School	6/30/22

Leaves of Absence

- that Carolyn Mann, High School teacher, be granted an extension to her leave of absence through January 1, 2023.
- that Lauren Gagnon, Middle School teacher, be granted a leave of absence from on or about June 17, 2022, through the remainder of the school year.
- that Kara Davies, High School teacher, be granted a leave of absence from on or about June 16, 2022, through the remainder of the school year.

Managerial Confidential Employee – that Christina Radicchi be appointed to the Managerial Confidential Employee permanent position of Senior Typist in the District Office, effective July 1, 2022, with benefits as stipulated in the District Office Managerial/Confidential Employees Agreement..

Instructional Appointment – that the following instructional appointment be approved:

<u>Name</u>	<u>Position</u>	<u>Certified</u>	<u>Rate of Pay</u>	<u>Effective Date</u>	<u>Tenure Date</u>
Cathryn Lally	Teacher	Initial – ELA 7-12	As Per Contract	9/6/22	9/6/26

Non-Instructional Appointment – that the following non-instructional appointment be approved:

<u>Name</u>	<u>Position / Location</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
Emily Schuster	Receptionist High School	As Per Contract	6/16/22

Non-Instructional Substitute Appointments – that the following non-instructional substitute appointments be approved:

<u>Name</u>	<u>Position</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
Jamey Parslow	Substitute Teacher Aide	As Per Contract	5/19/22
Olivia Pilotti	Substitute Teacher Aide	As Per Contract	5/19/22

Extended Season Coaching Payment – that the following extended spring coaching season be approved:

<u>Name</u>	<u>Timeframe</u>	<u>Total</u>
Anthony Ruffo	3 weeks extended season head coach	As Per Contract

Budget Transfers – that the following budget transfers be approved:

<u>From</u>	<u>To</u>	<u>Amount</u>
A 2110.121-04-201	A 1420.400-99-108	\$100,000.00
A 9060.800-99-700	A 9060.800-99-703	\$92,000.00
A 2855.160-99-264	A 2110.140-99-990	\$20,000.00
A 5510.160-07-650	A 2110.140-99-990	\$50,000.00
A 1670.490-99-141	A 2110.471-99-990	\$8,000.00
A 2630.490-99-150	A 9788.490-99-902	\$112,210.44
A 2630.490-99-150	A 9788.490-99-903	\$2,730.08

Reserves–

- Resolved, upon the recommendation of the Superintendent of Schools, that the Board of Education approves funding of the Capital Reserve (A 87800) in an amount up to \$1,338,000.00. Source of the funds is the

Unassigned Fund Balance (A 91700).

- Resolved, upon the recommendation of the Superintendent of Schools, that the Board of Education approves the reduction of the Tax Certiorari Reserve (A 86400) in the amount of \$26,000.00 based on current claims.
- RESOLVED, upon the recommendation of the Superintendent of Schools that the Board of Education does and hereby approves up to \$28,000.00 to be used from Employee Benefit Accrued Liability Reserve (A86700). The funds will be appropriated into the 2021-2022 General Fund Appropriation in budget code (A 9080.800-99-700).
- RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education approves the funding of the Retirement Contribution Reserve Sub-Fund (A 82800) via a transfer of \$231,833 from the Retirement Contribution Reserve (A82700) to support future Teacher's Retirement (TRS) expense.

Student Health Services – that payment of a \$591.40 invoice be approved for providing health services to one (1) Susquehanna Valley resident students (\$591.40 each) attending non-public schools at Vestal Central School District during the 2021-2022 school year.

Bus Disposal – Whereas the Susquehanna Valley School District have 6 buses that no longer have value to the district and since they are no longer used, let it be resolved that the Board of Education directs the District Purchasing Agent to remove them from inventory. Furthermore, via this resolution the Board of Education authorizes the Purchasing Agent to first sell them to a party willing to pay the highest price; second, if they cannot be sold, to donate them to another public school or charitable organization; and, third, if they cannot be sold or donated to dispose of them as trash or recycled.

Disposal - Whereas, the Susquehanna Valley School District has obsolete Chromebooks that no longer have value to the district, let it be resolved that the Board of Education directs the district Purchasing Agent to remove it from inventory. Furthermore, via this resolution the Board of Education authorizes the Purchasing Agent to: first sell them to a party willing to pay the highest price; second, if they cannot be sold, to donate them to another public school or charitable organization; and, third, if they cannot be sold or donated to dispose of it as trash or recycled.

Garbage & Recycling Bid – that the Susquehanna Valley Board of Education approve bid SV2022-23:07 for Garbage & Recycling and that the High School, Middle School & Donnelly Elementary be awarded to Taylor Garbage Service, Inc., of P.O. Box 362, 3051 Old Vestal Road, Vestal, NY 13850, and that the Brookside Elementary be awarded to Joe's Disposal Service Inc. of 33301 State Route 171, Susquehanna, PA 18847.

Upon vote the motion was approved unanimously. (7 yeses)

Bond Resolution – Mr. Bell made a motion, seconded by Mrs. Howe, that the following be approved:

A RESOLUTION AUTHORIZING THE ISSUANCE OF \$520,000 SERIAL BONDS OF THE SUSQUEHANNA VALLEY CENTRAL SCHOOL DISTRICT AT CONKLIN, BROOME COUNTY, NEW YORK, TO PAY THE COST OF THE PURCHASE OF SCHOOL BUSES FOR SAID SCHOOL DISTRICT.

WHEREAS, at the Annual Meeting of the qualified voters of Susquehanna Valley Central School District at Conklin, Broome County, New York (the "School District"), held on May 17, 2022, a proposition was duly adopted authorizing the Board of Education of said School District to purchase four (4) 66-passenger buses as described in the proposition therefor (the "Proposition"), at a maximum estimated cost of \$520,000, such Proposition providing for the levy of a tax therefor to be collected in installments, with not to exceed \$520,000 obligations of said School District to be issued in anticipation thereof; and

WHEREAS, it is now desired to provide for the authorization of such purpose and for the financing thereof; NOW, THEREFORE, BE IT

RESOLVED, by the affirmative vote of not less than two-thirds of the total voting strength of the Board of Education of Susquehanna Valley Central School District at Conklin, Broome County, New York, as follows:

Section 1. The purchase of four (4) 66-passenger school buses, including incidental equipment and expenses in connection therewith, as described in the Proposition, is hereby authorized at maximum estimated cost of \$520,000.

Section 2. The plan for the financing of the aforesaid maximum estimated cost shall be by the issuance of not exceeding \$520,000 bonds of said School District hereby authorized to be issued therefor, pursuant to the provisions of the Local Finance Law.

Section 3. It is hereby determined that the period of probable usefulness of the aforesaid class of objects or purposes is five (5) years, pursuant to subdivision 29 of paragraph a of Section 11.00 of the Local Finance Law.

Section 4. The faith and credit of said Susquehanna Valley Central School District at Conklin, Broome County, New York, are hereby irrevocably pledged for the payment of the principal of and interest on such bonds as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such bonds becoming due and payable in such year. There shall annually be levied on all the taxable real property in said School District, a tax sufficient to pay the principal of and interest on such bonds as the same become due and payable.

Section 5. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the bonds herein authorized, including renewals of such notes is hereby delegated to the President of the Board of Education, the chief fiscal officer. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said President of the Board of Education, consistent with the provisions of the Local Finance Law.

Section 6. All other matters except as provided herein relating to the bonds herein authorized including the date, denominations, maturities and interest payment dates, within the limitations prescribed herein and the manner of execution of the same, including the consolidation with other issues, and also the ability to issue bonds with substantially level or declining annual debt service, shall be determined by the President of the Board of Education, the chief fiscal officer of such School District. Such bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law, and shall otherwise be in such form and contain such recitals, in addition to those required by Section 51.00 of the Local Finance Law, as the President of the Board of Education shall determine consistent with the provisions of the Local Finance Law.

Section 7. The validity of such bonds and bond anticipation notes may be contested only if:

- 1) Such obligations are authorized for an object or purpose for which said School District is not authorized to expend money, or
- 2) The provisions of law which should be complied with as of the date of publication of this resolution are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or
- 3) Such obligations are authorized in violation of the provisions of the Constitution.

Section 8. This resolution shall constitute a statement of official intent for purposes of Treasury Regulations Section 1.150-2. Other than as specified in this resolution, no monies are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the object or purpose described herein.

Section 9. This resolution, which takes effect immediately, shall be published in summary form in the official newspaper(s) of said School District for such purpose, together with a notice of the School District Clerk substantially in the form provided in Section 81.00 of the Local Finance Law.

Upon vote the motion was approved unanimously. (7 yeas)

Contract Amendment– Mr. Remza made a motion, seconded by Mr. Bell, that Section 22 of the Employment Agreement with the Superintendent regarding certain notice periods is amended as more specifically provided in the Amendment Agreement and that the President of the Board of Education is authorized to sign the Amendment as presented to the Board.

Upon vote the motion was approved unanimously. (7 yeas)

Superintendent's Retirement– Mr. Remza made a motion, seconded by Mr. Leighton, that the Board acknowledges the receipt of the Superintendent's letter of retirement and accepts the resignation of the Superintendent of Schools effective July 31, 2022, with deepest regret and appreciation for the years of dedicated and exemplary service to the children of the district as an assistant principal, principal, and superintendent for a career spanning over 25 years.

Upon vote the motion was approved unanimously. (7 yeas)

Superintendent of Schools– Mr. Leighton made a motion, seconded by Mrs. Vimislik, that the Board of Education appoint Natalie Brubaker as Superintendent of the Susquehanna Valley Central School District effective August 1, 2022, in accordance with a contract with approved terms between the District and Mrs. Brubaker, and the President of the Board of Education is authorized to execute said contract in a form approved by legal counsel to the District.

Upon vote the motion was approved unanimously. (7 yeases)

ASSISTANT SUPERINTENDENT'S REPORT – AIS/RTI Plan – Mrs. Brubaker gave a brief report on the 2022-2024 Academic Intervention Services/Response to Intervention Plan.

AIS/RTI Plan – Mr. Leighton made a motion, seconded by Mrs. Howe, that the Board of Education approve the District's 2022-2024 Academic Intervention Services/Response to Intervention Plan as submitted and reviewed by the assistant superintendent.

Upon vote the motion was approved unanimously. (7 yeases)

Mrs. Brubaker presented Mr. Robert Strick with a certificate for her service to the Susquehanna Valley Board of Education. She also discussed dates with the board for the Reorganization Meeting, with July 13 as the chosen date.

BOARD OF EDUCATION DEVELOPMENT REPORT – None

VOICE OF THE ADMINISTRATORS – Mr. Schuldt reported that some of the upcoming summer work included shade structures at the baseball and softball fields and paving and sealcoating. He also stated that the concession stand has been ordered.

Mrs. Steward reported that the last day of classes was yesterday with the senior awards held last night. She said that the prom will be this coming Friday with graduation on Friday the 24th, weather permitting.

Ms. Rich reported that the Lourdes dental van was recently at Donnelly. They also recently held Jarrod Campbell, the advanced orchestra and band concert, beginning band and orchestra concert, and the Annual Poetry Recitation. She said that Flag Day was yesterday with Donnelly Field Days and Moving Up Day this week.

VOICE OF THE PUBLIC #2 – None

Executive Session – Mr. Leighton made a motion, seconded by Mr. Strick, that the Board of Education meet in Executive Session to discuss personnel. Upon vote the motion was approved unanimously. (7 yeases)

At 6:46 p.m. the Board recessed

At 6:55 p.m. the Board met in Executive Session

At 8:21 p.m. the Board returned to Regular Session

Contract Amendment – Mr. Remza made a motion, seconded by Mr. Bell, that that Section 22 of the Employment Agreement with the Superintendent regarding certain notice periods is amended as more specifically provided in the Amendment Agreement and that the President of the Board of Education is authorized to sign the Amendment as presented to the Board.

Upon vote the motion was approved unanimously. (7 yeases)

Superintendent's Retirement – Mr. Remza made a motion, seconded by Mr. Leighton, that that the Board acknowledges the receipt of the Superintendent's letter of retirement and accepts the resignation of the Superintendent of Schools effective July 31, 2022, with deepest regret and appreciation for the years of dedicated and exemplary service to the children of the district as an assistant principal, principal, and superintendent for a career spanning over 25 years.

Upon vote the motion was approved unanimously. (7 yeases)

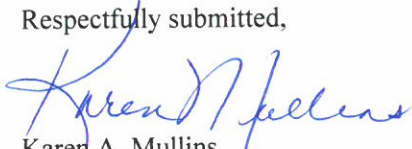
Superintendent of Schools– Mr. Leighton made a motion, seconded by Mrs. Vimislik, that that the Board of Education appoint Natalie Brubaker as Superintendent of the Susquehanna Valley Central School District effective August 1, 2022, in accordance with a contract with approved terms between the District and Mrs. Brubaker, and the President of the Board of Education is authorized to execute said contract in a form approved by legal counsel to the District.

Upon vote the motion was approved unanimously. (7 yeases)

MOTION TO ADJOURN – Mr. Remza made a motion, seconded by Mrs. Howe, that the meeting be adjourned. Upon vote the motion was approved unanimously. (7 yeses)

There being no further business, Mrs. Haskell adjourned the meeting at 8:24 p.m.

Respectfully submitted,



Karen A. Mullins
School District Clerk